

Attending - Mr. Mark Lowe (Principal, Picture Butte High School), Mr. Gord Bramfield (Teacher, Picture Butte High School), Mrs. Deanna Williams (Administrative Assistant, Picture Butte High School), Mr. Mike Oliver (School Trustee - Picture Butte, Palliser Regional Schools), Ms. Roxanne Drake, Ms. Michelle Swartzenburger, Ms. Michelle Marti, Ms. Kelly McLeod, Ms. Bronwyn Kelly, Ms. Amanda Burke, Mandy Zeinstra

1. Approval of last minutes (June 13th): deferred to Oct meeting
2. Elections
 - a. President - Kelly McLeod
 - b. Vice President - Roxanne Drake
 - c. Secretary - Michelle Marti
3. Meeting Dates: 2nd Thursday of every month, 7PM for Oct(Oct 10), Nov, Dec, Feb - May (2024); excluding Jan and June due to semester change and end of school year.
4. Trustee Report (Mr. Mike Oliver)
 - a. Laurie Zemchuk gave a presentation on Home Schooling.
 - b. Inclusive Education. New Ed Forms are more user friendly at least.
 - c. New cell phone policy has been positive feedback so far.
 - d. Significant discussion ensued over private schools now entitled to full public funding.
5. Principal's report (Attached agenda)
 - a. 24/25 School Year
 - i. General Flavor is a bit weird. Pretty positive and encouraging, but pockets of discontent and a thin veneer of positive maybe. Terry Fox went over really well. \$503 goal, \$746 raised.
 - ii. New staff
 1. Mrs. Henriksen (Taking over Mr. Thompson)
 2. Mr. Davies (Taking over Mr. Clark)
 3. Ms. Netzel (Mrs. Joyal)
 4. Interns (Ms. Bosch, Mr. Manns, Ms Jersch)
 - iii. School Enrolment - predicted 137, now at 153 + 11 international students
 1. Cut from 9.0 down to 8.8. Still bending but not breaking yet. Lost some FSLC time, caretaking time.
 2. Class sizes are ranging from 6-42
 - iv. Outdoor board is actually working
 - v. Academic meetings went well. Math is a struggle point in the school and province.
 - vi. FarmEd progress: kids are motivated and excited to contribute to be a part of the program.

1. Limited Livestock program has been approved
2. Just need more time
- vii. Cell phone policy changes
 1. Policy is going well.

6. Chairperson Report.

- a. Bell times. Is there any change on this? Not yet.
- b. Can we have ceiling fans and sound baffling in the gym. Can we have the air exchanger in the gym looked at.
- c. Is there a yearbook club for kids?
- d. No report at this time

7. Other Agenda items:

- a.
8. Next meeting dates - October 10
9. Meeting Adjourned 20:45, moved by Ms. Schwartzenberger.

Attending - Mr. Mark Lowe (Principal), Mrs. Deanna Williams (Administrative Assistant), Ms. Roxanne Drake, Ms. Michelle Marti, Ms. Kelly McLeod, Ms. Bronwyn Kelly, Mandy Zeinstra

Regrets - Mr. Mike Oliver (School Trustee - Picture Butte, Palliser Regional Schools), Ms. Michelle Swartzenburger, Ms. Amanda Burke, Gord Bramfield (Teacher rep)

1. Approval of last minutes (June 13th & September 26): Michelle moved, seconded by Roxanne.
2. Trustee Report (Mr. Mike Oliver)
 - a. No report at this time
3. Principal's report (Attached agenda)
 - a. 24/25 School Year
 - i. Mike can't make it due to ATA years of service. I should be there for 25 years but I missed even applying.
 - ii. Bend and break. With our recent cuts, we are feeling the effects of reduced staffing and we may have hot spots that don't get attended to or addressed properly. The Province needs to address funding shortfalls or we could be faced with some unfortunate problems.
 - iii. Going to Brooks and Rolling Hills on October 17. EAL programming is a big need and their program is highly touted. We will see what we can learn from there.
 - iv. Unrest in the Province. Being the lowest funded school per pupil in Canada is a huge concern of schools right now. A strike could be coming in this year or next.
 - v. Enough funding for about 100 new schools in Alberta. 400 proposals with only 90 of them from the public school sector
 - vi. Incidents of concern are on the rise. Involves staff and students. Ranges from stress to bad decisions. These incidents are significantly impacting productivity of school and taking away from educational focus
4. Chairperson Report.
 - a. Discussion took place on planning the Christmas Midnight Madness event. There was much optimism in this. Kelly will supply a list to the school and we will have people attend a meeting next week to take part in Midnight Madness.
5. Other Agenda items:
 - a. None presented.
6. Next meeting dates - November 7
7. Meeting Adjourned 19:52, moved by Ms. Drake

Attending - Mr. Mark Lowe (Principal), Mrs. Deanna Williams (Administrative Assistant), Ms. Roxanne Drake, Ms. Michelle Marti, Ms. Kelly McLeod, Mandy Zeinstra, Amanda Burke, Mr. Gord Bramfield (Teacher Representative), Danielle Ross, Steph Winch, Alicia Bourque

Regrets - Ms. Michelle Swartzenburger

1. Approval of last minutes (October 10): Michelle M moved, seconded by Roxanne D.
2. Trustee Report (Mr. Mike Oliver)
 - a. Palliser has hired a company called Insight to assist with developing our Mission statement, vision and goals moving forward. This company has suggested that Palliser not piggyback the survey for the 2024-2025 calendar with their survey. Palliser is going to be sending out a survey to all parents to get their feedback on the proposed idea of changing the Friday schedule. This survey is supposed to come out early in 2025.
3. Principal's report (Attached agenda)
 - a. 24/25 School Year
 - i. Brooks Review. The trip went well and we learned a lot about how to implement a beginners EAL program. After talks with Adam Browning, we have approval to move forward with an EA position for EAL.
 - ii. FarmEd Grant and program update
 1. Potential new grant coming. More will be coming on this if we are able to secure it. About \$10,000 to spend from other grants right now
 2. Grade 7-9 are trying a plant growing exercise. We are doing this to involve our Grade 7-9's a bit more.
 - iii. Kitchen revamp spending plan. After we confirm funds in finance, we will be undertaking a Foods room revamp to bring the room back up to snuff.
 - iv. Vape detection system needed. Will cost about \$3000 for two bathrooms but, since vaping is a problem, we want to go ahead with this. We will do this once we get the power situation figured out with Division Maintenance
 - v. November 29 update. We have a few more meetings but we are pretty good to go for this event. Posters and advertising are out. We will put it up on our outdoor billboard soon.
 - vi. Functioning timetable for next year. Assumes status quo staffing based on enrolment prediction of over 140.

4. Chairperson Report.
 - a. Parents have signed up for the November 29 event and they are looking forward to hosting the night.
 - b. Parents are sponsoring and giving volunteer support to the Christmas supper planned for the last Friday in December.

5. Other Agenda items:
 - a. None presented.

6. Next meeting dates - December 11
7. Meeting Adjourned 8:35, moved by Roxanne D

Attending - Mr. Mark Lowe (Principal), Mrs. Deanna Williams (Administrative Assistant), Ms. Roxanne Drake, Ms. Michelle Marti, Ms. Kelly McLeod, Ms. Bronwyn Kelly, Mandy Zeinstra

Regrets - Mr. Mike Oliver (School Trustee - Picture Butte, Palliser Regional Schools), Ms. Michelle Swartzenburger, Ms. Amanda Burke, Gord Bramfield (Teacher rep)

1. Approval of last minutes (Nov 7): Michell moved, seconded by Amanda.
2. Trustee Report (Mr. Mike Oliver)
 - a. No report submitted
3. Principal's report (Attached agenda)
 - a. 24/25 School Year
 - i. School budget update. Now working on Decentralized. Preparing for a meeting with Cindy to outline my concerns for the budgeting and tracking process.
 - ii. EAL update. We have hired Mila Kucherenko
 - iii. School update
 - iv. EAL classroom assistant and EAL programming. EAL audit coming
 - v. FarmEd Grant and program update
 1. Potential new grant coming.
 2. About \$10,000 to spend from other grants right now
 3. Grade 7-9 are trying a plant growing exercise
 4. We finally have the heater being installed in our greenhouse and the flooring has arrived so we are finally making progress here.
 5. Grade 9's will be doing the plumbing portion of the greenhouse after doing such a good job in the options rotation in that field.
 - vi. Kitchen revamp spending plan
 - vii. Vape detection system needed. Will cost about \$3000
 - viii. Our outdoor billboard has been on the fritz again. It has not been operational for the past four weeks. It is working, but stuck on the old show. New shows cannot be sent to the screen.
 - ix. Have had some issues with students not behaving well at lunch hour. Driving downtown and theft at some stores. Working with RCMP and stores.
 - x. Mental health spike just prior to Christmas holidays. Rhiece has adjusted her schedule to accommodate but she is definitely busier than she has been.
 - xi. November 29 review. It went really well. We had over 263 for the event and we had really good reviews and much appreciation as we gave tours

and had them try our free stations in the warmth of a 'mini mall'. We have already signed up to do this again next year.

- b. 25/26 year
 - i. Projection is now set at 141 for next year so far which is a modest increase over this year. I am presently planning for a status quo staffing and funding year.
 - ii. This may change as the Division will be changing drastically since they are losing a big school to my understanding. Not sure what their plans are for downsizing

- 4. Chairperson Report.
 - a. Discussion.

- 5. Other Agenda items:
 - a. None presented.

- 6. Next meeting dates - January 16, 2025
- 7. Meeting Adjourned at 8:42pm, moved by Michelle Marti

Attending - Mrs. Deanna Williams (Administrative Assistant), Ms. Roxanne Drake, Ms. Michelle Marti, Ms. Kelly McLeod, Mandy Zeinstra, Amanda Burke, Mr. Gord Bramfield (Teacher Representative), Danielle Ross, Steph Winch, Alicia Bourque, Ms. Michelle Schwartzburger

- Regrets from Mark Lowe (Principal); Alicia Bourque (parent); Michelle Schwartzburger (parent)

1. Approval of last minutes (November 7): Michelle M moved, seconded by Amanda Burke
2. Trustee Report (Mr. Mike Oliver)
 - a. Palliser had a report for OHS indicating 4 incidents that had been reported. All 4 incidents were deemed as an accident.
 - b. The Division is piloting an app in Vulcan and Calgary which allows staff and students to report concerns and positive behaviours. This program is an initiative for OHS targeting individuals that go above and beyond. The FSLC teams are administering and monitoring the information to prevent a breach of security.
 - c. Transportation - distance was supposed to change beginning the 2024-2025 school year. The province has changed the dynamics of the transportation policy. Palliser already implemented the original mileage proposal and Palliser will have to inform parents that we can no longer abide by the new model. The 1.6 km that is currently being used no longer fits into the provincial mandate. Palliser has to backtrack and is trying to come up with a process to alleviate the potential kickback they may receive from upset parents. Schools are still getting the 50% discount for transportation costs charged for field trips. The money maker comes from providing transportation for field trips outside of the school division. Palliser is currently receiving a subsidy from the province for fuel. Our average fuel cost is \$1.70 for diesel. There is a group called CANOE for rural municipalities that you can use to purchase fuel (diesel or gasoline). Mr. Oliver will look into this with Dave Shaw.
 - d. With the insurance cap being removed by the provincial government, Palliser is having a difficult time securing companies to remove snow, etc.
 - e. Budget update - news was not good. Palliser has received notice that we will receive a 1.5 million budget loss for this current school year. Palliser is currently looking at a 2.6 million dollar deficit for this school year. They are looking at ways to pair it down and Sr. Administration has said they will not reduce staffing to cover the deficit. In the town of Coaldale, KA old site was supposed to be given to Palliser in exchange for John Davidson. After this deal was made, Alberta infrastructure took over the old KA building so Palliser is writing a letter to our Premiere to ask the government to honor the original contract.
 - f. Larger centers (Edmonton and Calgary) seem to be getting more funding compared to rural communities.
 - g. Current provincial bargaining is not looking good in Edmonton Public. If Edmonton and Calgary decide to go on strike there is a good chance that the rest

of the province will follow. Palliser is asking for bargaining to include EA's support staff within the bargaining unit because their salaries do not even come close to matching where they should be.

3. Principal's report (Attached agenda)

a. 24/25 School Year

- i. Based on potential deficits within the Division, schools are being asked not to spend any surplus funds. Surplus funds are not being taken away but we do need to ensure enough funds are in the coffers to cover this year's budget.

b. 25/26 year

- i. We handed out the DRAFT calendar for the 25/26 school year. Mr. Oliver stated that it was his belief that each principal has the ability to suggest individual school site based PD days just as long as the minimum number of instructional days for high school does not go below 1010.
- ii. Next year's projections have been sent in. This year we projected 137 and actually had 150. Next year we are projecting 143. Time will tell on actuals.
- iii. November 29 Mini Mall Market was a great success
- iv. Linvingston School Division looking at creating a 4 day school week. Mr. Oliver asked the group what they thought. Parents are for this. Mr. Oliver brought up the fact that the school day length would increase. Parents are willing to look into this potential and figure it out. Would this decrease the overall transportation budget?
- v. Discussion Specific to Length of Days and Bell Schedule
 1. In Champion, parents were given the opportunity to have a 4 day week and the parents voted it down.
 2. Milo has a strict 4 day work week (Monday - Thursday) and if Monday is a holiday, they don't have to make up hours on Friday. Their hours are 8:30 - 4:00. Site based PD days have to be on Friday.
 3. Students mental health - would like to have Flex Friday's and the teachers sign off on their required attendance if the student has completed all required assignments for the week. Flex Friday's could occur once a month (not every Friday).
 4. Flex Friday's was a huge incentive to get students to come to school.
 5. Admin Procedure 111 - Mr. Oliver read it aloud to everyone present to let parents know where the discussion pertaining to the possible change in bell schedules for the 25/26 school year is coming from.
 - a. With the superintendent retirement announcement and all of the processes that are going on, the direction that Palliser is heading is unknown. Palliser has stated that they will take all stakeholders opinions into consideration

when making a final decision on the adjustment to the current ½ day Friday schedules and the potential to increase Friday's to full days.

- vi. New proposed testing materials for Kindergarten students was brought up
 - 1. Palliser's take - there are pros and cons. It is out of Pallisers wheel house as it has been mandated by the provincial government.

4. Chairperson Report.

- a. Parents - has nothing to report
- b. We received another \$500 parent engagement funding
- c. Discussion began about PBHS hosting a local market in the gym and invite all local businesses to participate (maybe donate swag bags and hand them out at PBHS to everyone to encourage people to go up to the local businesses to use their discount coupons).
- d. Kona Ice - end of the year sports day event?

5. Other Agenda items:

- a. Kona Ice - end of the year sports day event?

6. Next meeting dates - February 13,2025

7. Meeting Adjourned 8:30, moved by Amanda Burke

