

Attending - Mr. Mark Lowe (Principal, Picture Butte High School), Mr. Gord Bramfield (Teacher, Picture Butte High School), Mrs. Deanna Williams (Administrative Assistant, Picture Butte High School), Mr. Mike Oliver (School Trustee - Picture Butte, Palliser Regional Schools), Ms. Roxanne Drake, Ms. Michelle Schwartzberger, Ms. Michelle Marti, Ms. Kelly McLeod, Ms. Bronwyn Kelly

1. Approval of last minutes (May 11th): Michelle Marti approved the minutes.
2. Elections
 - a. President - Kelly McLeod
 - b. Vice President - Roxanne Drake
 - c. Secretary - Michelle Schwartzberger
3. Meeting Dates: 2nd Thursday of every month, 7PM for Oct, Nov, Dec, Feb - May (2024); excluding Jan and June due to semester change and end of school year.
4. Trustee Report (Mr. Mike Oliver)
 - a. Opening Day, Mr. Kevin Lamiroo.
 - b. Full time funded Kindergarten being considered. Exception of Coalhurst, space is okay. Purpose is to better prepare students for success coming into Grade 1.
 - i. Some parents are concerned with the ability of the young kids to handle the full-time nature.
 - ii. Lethbridge Public initially put forth the recommendation.
 - iii. Dependent on fully funded by the Prov Govt. Still several items needed to fall into place.
 - c. Next meeting Sept 12th, Tuesday.
 - d. Lorelei Bexte is Chair, and Tony Montana is Vice Chair.

General Discussion

Q: Does Palliser have the “hour on the bus” mandate?

A: New Transportation Policy ensures that busing is covered under the School of Choice, provincial policy. Money for busing follows the student.

Mike Oliver: Busing costs **to schools** are half of what they were last year.

Mr. Lowe: Legacy fund for athletic costs: We have enough funds to keep fees stable in fees for next 3-5 yrs. If busing costs increase, fees likely will increase.

5. Principal's report (Attached agenda)
 - a. 23/24 School Year

- i. New staff
 - 1. Mrs. Schussler (Taking over Ms. Scheidegger on maternity leave)
 - 2. Ms. Hedges (Intern under Mr. Clark)
 - 3. Ms. Elashuk (Making Connections)
 - 4. Ms. Loewen (Permanent Part Time Caretaker)
 - 5. Ms. Mills is off of our staff list now
- ii. School Enrolment - predicted 132, now at 137 + 12 international students
- iii. School focus - respect and kindness
- iv. Academic meetings are going well
- v. FarmEd progress: kids are motivated and excited to contribute to be a part of the program.
 - 1. Trying to focus on more trades for kids.
 - 2. Looking at starting up a Class 1 program. Thanks to Mike Oliver for promoting this idea. The Division Office is looking further into the idea.
 - 3. Piami Lodge: We have students going to help and people from Piami to help at PBHS.
 - 4. Mike Oliver: Possible drone pilot credential.
- vi. Cell phone policy changes
 - 1. Cell phones are encouraged to be left out of the classroom.
- vii. Terry Fox Run 2022 - \$850 goal (\$1/\$1,000,000 raised so far)
- viii. School Cash: Trying to set up an 'optional' option without a fee. More to come on this.

6. Chairperson Report.

- a. No report at this time

7. Other Agenda items:

- a. Question: Can we bring back deadlines with consequences? How are we preparing kids for success wrt responsibilities and deadlines?
 - b. Possible Student Convention, similar to Teachers' Convention: Division office is on board. More to come.
 - c. Can we get Goats with our Farm Ed to help with local weed control?
 - i. At this point, we are trying to join the Turin 4H Club and run Lambs.
8. Next meeting dates - 2nd Thursday of every month, 7PM for Oct, Nov, Dec, Feb - May (2024); excluding Jan and June due to semester change and end of school year.
9. Meeting Adjourned 1827, confirmed by Ms. Schwarzenberger.

Attending - Mr. Mark Lowe (Principal, Picture Butte High School), Mr. Gord Bramfield (Teacher, Picture Butte High School), Mr. Mike Oliver (School Trustee - Picture Butte, Palliser Regional Schools), Ms. Roxanne Drake, Ms. Michelle Marti, Ms. Kelly McLeod, Ms. Bronwyn Kelly

1. Approval of last minutes (September 7, 2023): - Michelle M > Kelly McLeod
2. Trustee Report (Mr. Mike Oliver)
 - a. Review of Assessment by learning services to move towards online reporting through Edsby. Move is towards more tracking of formative assessments. They also want to move to one report card for all schools.
 - b. Two day workshop to review mission, vision and values. The board attended the second day of presentations. The board has narrowed down the goals to two which will be shared shortly. Focus is on the whole student not just parts of.
 - c. Suspension policy #8 is being revamped.
 - d. Travel policy is being revisited. The government has announced changes without sharing the funding implications. One conclusive outcome is that if there is a transportation concern, that these concerns will be met with positively and constructively without negative repercussions.
 - e. Mike is attending Chamber of Commerce monthly meetings. He is promoting more connection between our community partners.
3. Principal's report
 - a. 23/24 School Year
 - i. New staff
 1. Mrs. Mills update
 2. Mrs. Rhiece Cordes as FSLC
 3. Mrs. Isabel Delgadillo as Spanish EA
 - ii. School year is off to a good start we hope/think. More kindness and respect. Students are happier but more stressed though.
 - iii. Division Admin retreat
 1. Focus on front line support and not diminishing positions like our LST position (reduced to 0.20 over past three years)
 - iv. FCSS collaboration
 1. Space
 2. Grant
 - v. Pyami Lodge partnership
 1. Sending Grade 7's over for activities and Grade 11 girl for work experience
 2. Want to do a FarmEd partnership with them next year.
 - vi. Applied for a \$15,000 technology grant
 - vii. Student led survey was done
 1. People are more kind to me than I am kind to them

- viii. State of the Union
 - 1. More kindness in the school this year
 - 2. International students are enjoying their time here
 - 3. Warning us of the dips in January and June
- ix. Terry Fox exceeded our goal of \$850 as we raised about \$1400
- x. Farm Ed task force made a great presentation to Lethbridge College for our Greenhouse initial plan. They showed amazing project management
- xi. 24/25 year
 - 1. Present prediction of 137 (status quo)
 - a. Gained 4 new students since September count
 - 2. Timetable for next year is nearing completion
 - 3. Calendar for next year should come out soon

4. Chairperson Report.

- a. Sandra says that we have casino money. We now have \$17,000 to spend over the next two years
- b. Next casino is first quarter 2026
- c. Looking at a DDS breakfast program equivalent. It could mean we could get a good amount of money for a program. Students could operate the program.
- d. Christmas dinner. School will organize the food. Parents will organize the delivery.

5. Other Agenda items:

- a. None presented

6. Next meeting dates - December 14, 2023 (2nd Thursday of every month, 7PM)

7. Meeting Adjourned @ 8:03

Attending - Mark Lowe (Principal, Picture Butte High School), Gord Bramfield (Teacher, Picture Butte High School), Mike Oliver (School Trustee - Picture Butte, Palliser Regional Schools), Kelly McLeod, Roxanne Drake, Michelle Marti, Bronwyn Kelly

1. Approval of last minutes (November 9, 2023): - Michelle Marti
2. Trustee Report (Mr. Mike Oliver)
 - a. Transportation. Recent changes has caused Palliser to change their density designation resulting in a \$500,000 loss. We are absorbing it right now, but it will potentially affect us.
 - b. OH&S - Procedures for emergencies in place for fire drills, etc
 - c. Calendar - will be running with it as it is.
 - d. Council of School Councils - presentations. \$250 cost from Chris Matatel. Could be good for us to do.
 - e. Vaping presentations and other presentations. Nicole Elaschuk could help us run these presentations.
 - f. PBHS needs to have no vaping/no smoking signs need to get put up.
3. Principal's report
 - a. 23/24 School Year
 - i. Christmas Dinner was excellent and well received
 - ii. January Breakfast program went over really well in January and we will repeat it in June.
 - iii. Jackie Joyal has officially resigned as of February 1, 2024. Jackie has spent 32 years at PBHS and will be missed.
 - iv. March 28 srs/community bingo night
 - v. Band equipment being paid rental of \$500/year moving forward
 - vi. 2 new Spanish speaking students enrolling soon
 - vii. FarmEd selling produce (lettuce and eggs).
 - viii. Call for chickens
 - ix. Options update
 1. \$1250 per option
 2. Special mechanics
 3. 3D printing project
 4. Livestock proposal for Farm Ed.
 5. Electricians unit. Help from James Kelly and Darren Wilson
 - x. Financial update
 1. Overall really Good condition and purchases are happening
 - xi. FCSS collaboration
 1. Have two community counselors now on site. Collaboration of services has been good
 2. Two grants potentially coming our way. Steps away from being awarded \$15,000-\$20,000 for grant #1. Grant #2 more uncertain

- xii. Potential strike
- xiii. 24/25 year
 - 1. Present prediction of 137 (status quo) which will yield 9.0 FTE
 - 2. Functioning timetable which is largely status quo from this year to next year
 - 3. Calendar for next year should become official
 - 4. St. Catherine's presentation February 29

4. Chairperson Report.

- a. Need to spend PD money.

5. Other Agenda items:

- a. None presented

6. Next meeting dates - March 14, 2024 (2nd Thursday of every month, 7PM)

7. Meeting Adjourned @ Kelly

Attending - Mark Lowe (Principal, Picture Butte High School), Gord Bramfield (Teacher, Picture Butte High School), Deanna Williams (PBHS), Mike Oliver (School Trustee - Picture Butte, Palliser Regional Schools), Kelly McLeod, Michelle Schwartzenger, Michelle Marti

1. Approval of last minutes (February 8, 2024): - forwarded to April meeting
2. Trustee Report (Mr. Mike Oliver)
 - a. Human Resources report. Many employees need to get materials done. 15% completion rate on OH&S tasks. If not done, ultimate kicker is that you could be fired. Retention rate is 96.2% and support staff 88.5% which seems to be a positive trend/stat. Retirements are down in the division. Years of service show that we are middle of career heavy.
 - b. Budget is out. 4% increase but due to the obscurity of some of the details, we still don't know exactly how much increase it actually is.
 - c. Partnership with Lethbridge College on dual credit. Created the Southern Alberta Collegiate Institute. 12 week program on introduction to the Trades. Involves online work, hands on opportunities. Credit given both to school students and college. Mini spaces in 'the Barn' for each trade area.
 - d. Mike has encouraged the Town to support the Livestock proposal
3. Principal's report
 - a. 23/24 School Year
 - i. March 28 srs/community bingo night
 - ii. Hiring is going super poorly. Wages aren't keeping up.
 - iii. Options update
 1. Electricians unit going well
 2. Looking forward to seeing motorized bikes.
 3. Livestock proposal for Farm Ed. Students are now canvassing the neighborhood in anticipation of our April presentation to the Town Council.
 4. \$15,000 grant confirmed, waiting on the final \$5000
 - iv. Strike potential remains. Only 2 divisions left to settle.
 - v. St. Catherine's presentation went well. Expecting roughly 17 of present 23 to come our way
 - b. 24/25 year
 - i. Make FTE sensible
 - ii. Grade 12's say more budgeting and more career planning.
 - iii. Staffing is on hold until mid April
 - iv. Present prediction of 137 (status quo) which will yield 9.0 FTE
 - v. Functioning timetable which is largely status quo from this year to next year

- vi. Calendar for next year should become official. Only able to make one change
- vii. 25/26 directive requires discussion
 - 1. Not sure where/when present system broke
 - 2. Two 15 minute breaks as well as 45 minute lunch hour
 - 3. Will effectively see the bell schedule move to 3:35pm and 1:00 Fridays.

4. Chairperson Report.

- a. Speakers. Dr. Jody Carrington is a no show right now. Paul Davis presentation. Social media focus. Madison Cameron (rethinking social media). Intentional with Tech.

5. Other Agenda items:

- a. School dances. We are open to them but parameters need to be followed.

6. Next meeting dates - April 11, 2024 (2nd Thursday of every month, 7PM)

7. Meeting Adjourned @ 8:23pm

Attending - Mark Lowe (Principal, Picture Butte High School), Gord Bramfield (Teacher, Picture Butte High School), Deanna Williams (PBHS), Mike Oliver (School Trustee - Picture Butte, Palliser Regional Schools), Kelly McLeod, Michelle Schwartzenger, Michelle Marti, Kelly Lyckman, Roxanne Drake

1. Approval of last minutes (February 8 and March 14, 2024): Michelle, Roxanne (carried)
2. Trustee Report (Mr. Mike Oliver)
 - a. Significant growth in literacy. Other divisions are asking Palliser what to do.
 - b. Covid caused decline in numeracy but the results are coming back up.
 - c. PAT scores are coming back up
 - d. Division budget of 23/24 will be experiencing a \$1,600,000 deficit this year. \$800,000 spent on mental health spent on Mental Health coordinator, Making Connections workers, and a psychologist. Mental Health grants will be coming to an end so programming may change.
 - e. Town has made a complaint about vandalism at the park.
 - f. Town may purchase a town electronic billboard.
 - g. Town was disappointed that we have not signed up for school tours down at Coyote Flats.
3. Principal's report
 - a. 23/24 School Year
 - i. Bingo went really well. Last bingo was fun chaos with 11 bingos called
 - ii. Spanish assessments are taking great shape
 - iii. May have luck in hiring an EA (with spanish background) shortly
 - iv. Officially have obtained a \$14,600 grant
 - v. Overall financial state of PBHS is solid
 - b. 24/25 year
 - i. Students have been going around to petition community for support on FarmEd. 14/14 positive responses so far.
 - ii. FTE has been received. Present prediction of 137 (status quo) which will now yield 8.8 FTE. Functioning timetable which is largely status quo from this year to next year
 - iii. Calendar has one more proposed change of a PD day on November 1. Makes for unbalanced term days but matches requests from DDS and St. Catherine's. Bell times stay the same for next year.
 - c. 25/26 year
 - i. directive bell time discussion
 1. Student survey on bell times
 - a. Started from Mental Health
 - b. Directed not investigatory in its feel
 - c. One option go to 3:54

- d. 93% of senior high said not in favor. 65% of junior high were not in favor of changes, but 20% interested in hybrid.
 - 2. Student survey on mindset.
 - a. 7 wanted longer school (three 7's, two 8's, one 9, one 10)
 - b. Jr high pretty happy but had the most students that do want the breaks
 - c. Sr high has more of the strugglers but aren't asking for the breaks as much.
 - i. Strugglers
 - 1. One 7, One 8, Four 9's, seven 10's, five 11's
 - ii. Sr. High focus is more on respect between peers and stress of homework/rigor
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4. Chairperson Report.
 - a. Eagle Butte presentation from Maddison Camryn was okay but not as good as desired. Parent portion was not that well attended. Paul Davis presentation was too expensive so we said no.
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5. Other Agenda items:
 - a. Gord brought up the PARTY program demo day on June 3, 2024.
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6. Next meeting dates - May 9, 2024 (2nd Thursday of every month, 7PM)
7. Meeting Adjourned @ 8:45 (Michelle)

Attending - Mark Lowe (Principal, Picture Butte High School), Gord Bramfield (Teacher, Picture Butte High School), Deanna Williams (PBHS), Mike Oliver (School Trustee - Picture Butte, Palliser Regional Schools), Kelly McLeod, Michelle Marti, Roxanne Drake,

1. Approval of last minutes (April 11, 2024): Michelle M, Roxanne Drake (carried)
2. Trustee Report (Mr. Mike Oliver)
 - a. ESL and off campus education. Collegiate is a go. Focus on early transitions for Grade 12's into trades. Will complement RAP programs. Work experience, Green Certificate programs are sustaining
 - b. EAL update. More students but no new funding.
3. Principal's report
 - a. Have lost three teachers (G.T, G.Bergsma, and Justin Clark) and have hired three teachers. Moved from 9.0 to 8.8 even though our projections are status quo at 137. We welcome Andy Davies, Carrie Netzel, and Jordan Henriksen to staff. I hope we have no more changes
 - b. Grad went well.
 - c. State of the Union. Pretty positive. Pretty happy
 - d. Bell time revisit. What works for us?
 - e. Got to give a tour to a 1958 Grad (Doug Lacey)
 - f. Hands on Trades on School
 - i. Jr. high electrician and plumbing courses
 - ii. Mechanics and construction programs are drawing many kids
 - iii. FarmEd (\$85,000 in with only \$3000 of our money)
 - g. Our School Survey results
 - h. June health survey results
 - i. More games
 - ii. More study time
 - iii. More chill teachers
 - iv. More meals
 - i. Upcoming diploma and PAT results will be average we predict
 - j. REcent pillar results were positive
 - k. Assessment changes requirements. Proficiency Scales Update
 - i. K-6 change.
 - ii. Need to shift from % into outcomes mark and move from outcomes assessment to %
 - iii. Will be coming in Sept 2026.

4. Chairperson Report.
 - a. No report

5. Other Agenda items:
 - a. None presented

6. Next meeting dates - September 26, 2024 (then 3rd Thursday of every month, 7PM)
7. Meeting Adjourned @ 8:45 (Michelle)